

<b>CAMBRIDGESHIRE POLICE AND CRIME PANEL</b>	<b>Agenda Item No. 4</b>
<b>21 MARCH 2013</b>	<b>Public Report</b>

## **Report of Safer Peterborough Partnership Strategic Manager**

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### **COST OF OFFICER SUPPORT 2012/13 AND 2013/14**

#### **1. PURPOSE**

- 1.1 This report provides details about the budget available to support Cambridgeshire's Police and Crime Panel, including the expenses and allowances of Panel Members.

#### **2. RECOMMENDATIONS**

- 2.1 (i) The Panel notes the financial position for 2012/13.  
(ii) The Panel approves the budget for 2013/14.

#### **3. TERMS OF REFERENCE**

- 3.1 The report is in accordance with the inter-authority agreement of July 2012 concerning the arrangements of the Panel.

#### **4. BACKGROUND**

- 4.1 As Host Authority, Peterborough City Council receives a grant from the Home Office to fund the operation of the Cambridgeshire Police and Crime Panel. This grant is up to a maximum of £53,300 per full financial year for support and running costs, plus up to £920 per Panel member to cover their necessary expenses. The grant commenced in October 2012 and was paid pro-rata for the period October 2012 – March 2013.

As agreed previously, the annual costs of the Panel, reduced by the figure of grant from the Home Office or any other source, shall be borne between the Authorities equally.

#### **5. KEY ISSUES**

- 5.1 Between October 2012 and the current date Peterborough City Council has provided staffing and other support to set up, establish and run Cambridgeshire's Panel. The majority of costs are attributed to the salary of governance staff who provide secretariat support to the Panel. In addition, support has also been provided by the council's Head of Human Resources for the process to appoint the Deputy Police and Crime Commissioner. The Council's Head of Legal Services and the Head of Governance have also provided support to the Panel to enable the development of necessary policies and procedures, including the Panel's governance arrangements.
- 5.2 The grant paid to Peterborough City Council for 2012/13 will be up to £26,650, and it is proposed that the full value of this grant is claimed to cover the costs incurred above.

5.3 In addition, at time of writing, expenses to the value of £401.55 have been claimed by Panel Members. The council is able to claim back the value of all eligible expenses paid out to Panel Members and so this amount plus any additional expenses paid out to Panel Members for the period up to and including 31<sup>st</sup> March 2012 will be claimed back through the grant process.

5.4 The proposed Panel support budget for 2013/14 is set out below:

Administration costs	Up to £53,300	
Panel Member expenses	Up to £11,960	(Maximum £920 per Member)
<b>Total</b>	<b>Up to £65,260</b>	

This is the maximum level of funding available to fund the operation of the Police and Crime Panel for the Cambridgeshire force area, and enable it to carry out its functions and responsibilities as set out in the Police Reform and Social Responsibility Act 2011.

The expenditure covers legal, governance, finance, and technical support, and necessary expenses of panel members.

## 6. IMPLICATIONS

6.1 The costs of supporting the operation of the Panel will be contained within funding provided by the Home Office for this purpose. It is therefore anticipated that no funding contributions will be required from Authorities.

## 7. CONSULTATION

7.1 Not applicable.

## 8. NEXT STEPS

8.1 The budget will be monitored in accordance with the normal arrangements of the Host Authority, and reported to future panel meetings on a regular basis.

## 9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 Police Reform and Social Responsibility Act 2011  
Terms of reference for the Cambridgeshire Police and Crime Panel  
Panel arrangements for the Cambridgeshire Police and Crime Panel

## 10. APPENDICES

10.1 None.